



Accreditation Services Application Form

GAUK – A1

March 2010

APPROVED BY: DIRECTOR OF GLOBAL ACCREDITATION UK

2	01	Addition of New Schemes	10.03.2010
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Date of Application		Place	
Organization details			
Name of organization			
Owner / Director of the organization			
Business Ownership (✓)			
Joint Venture	Partnership	Corporation	Private Ownership
No. Of sites			
Management Representative			
Correspondence address			
Field of operation / Business			
Telephone number			
Fax number			
Email address			
Website (if any)			
Location of other sites			
Company tax / registration no.			

Employees details			
Total no of permanent employees :			
Total no. Of contract employees :			
Language spoken by management :			
Language spoken by staff members :			
Department	No. Of employees	Department	No. Of employees
Management		Maintenance	
Administration		Quality	
Finance & accounts		Others	

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Experience details of employees in top management			
Name of employee	Designation	Qualification	Relevant experience
Main facility Details			
S.No.	Description	Details	
1.	Name of Company / Main Facility		
2.	Facility Address		
3.	Name Of Management Representative		
4.	Title / Position		
5.	Facility Telephone No.		
6.	Facility Fax No.		
7.	Facility Email Address		
8.	Approximate size of Facility		
9.	Scope for the Accreditation		
10.	Approximate number of buildings or process facilities:		
11.	Types of activities performed at this Facility		
12.	Date when Facility was established		
13.	Suppliers to this Facility (approximate number and type)		
14.	Subcontracted Services (approximate number and type)		
15.	Total Number of Employees		
16.	Number of Salaried Employees		
17.	Number of Non-Salaried Employees (hourly/piecework)		
18.	Work Timings (including lunch time and breaks)		

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Note: Please provide the information for all facilities in accordance with above.

Conformity Compliance Details		
S.No.	Description	Details
1.	Quality Standards Used For The Application Of Conformity	
2.	Describe The Activities Of The Company	
3.	List actual number of certificates issued by scheme to date plus estimate of expected yearly growth.	

Information Related To Accreditation			
Application Against The Accreditation			
S.No.	Description	Applied for (✓)	
1.	BS EN ISO 9001:2008 Quality Management System		
2.	BS EN ISO 14001:2004 Environmental Management System		
3.	BS OHSAS 18001:2007 Occupational Health & Safety Management System		
4.	BS ISO/IEC 27001:2005 Information Security Management System		
5.	BS ISO/IEC 20000 IT Service Management System		
6.	ISO 22000 Food Safety		
7.	Competent Persons Registration		
Accreditation Already Achieved			
S.No.	Description	Achieved (✓)	With whom
1.	BS EN ISO 9001:2008 Quality Management System		
2.	BS EN ISO 14001:2004 Environmental Management System		
3.	BS OHSAS 18001:2007 Occupational Health & Safety Management System		

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4.	BS ISO/IEC 27001:2005 Information Security Management System		
S.No.	Description	Achieved (✓)	With whom
5.	BS ISO/IEC 20000 IT Service Management System		
6.	ISO 22000 Food Safety		
7.	Competent Persons Registration		

Requirement Of Documents		
S.No.	Description	Enclosure No. / Details
1.	Proof of registration of Company	
2.	Proof of Legal Status	
3.	Quality Manual of your Company	
4.	CV's of key personnel responsible for running the Certification schemes and managing Accreditation issues	
5.	Name of any existing Certifications/Accreditations you hold	
6.	Detail Scope of Certification/Accreditation you may have	

Name and Signature of authorised person to sign on behalf of the applicant	Title
Global Accreditation UK	
Stamp of the Organization	

Note: All documents shall be accepted in English only. In case the company is working in many countries where languages are in use other than English in that case an English version of the relevant document may be provided along with local language in use. However the application form shall not be accepted other than English.

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